Public Health

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Immunization Registry Information System (IRIS) School and Child Care Audit Reporting Instructions August 2023

All school and child care audit data must be reported in IRIS. Please do not mail paper audit forms to the Iowa Department of Health and Human Services (Iowa HHS), Immunization Program.

Before recording audit results in IRIS, users will need access to IRIS Audit functionality. *Current School Audit users do not need to resubmit an IRIS Authorized Site Agreement*. For individuals who do not have School Audit access, please complete the <u>IRIS Authorized Site Agreement- Organization Form</u>, and select "LPHA Org Admin" or "LPHA Standard User" under the Planned Use of IRIS, School Audit section. Send completed forms to <u>irisenrollment@idph.iowa.gov</u>. IRIS staff will add the school audit role to the user's existing access.

Please call the IRIS Help Desk at 800-374-3958 with any questions about IRIS, or Jessica Schultz at 800-831-6293 with questions about the school and child care audit process.

LPHA partners should review all instructions and provided School and Child Care Audit materials prior to reporting data in IRIS to avoid common data errors. Inappropriate reporting requires time intensive follow up from Iowa HHS, and LPHAs will be asked to correct reporting errors.

Submitting School Audits

1. Select the "School Audit" link under the School Audits section of the menu panel.



2. Select the School District from the "School District" dropdown menu.

School Intol	mauon					
School District	AHCTW	School Name			~	Save
Address	AGWSR Adair-Casev	City	Zip C	Code		Print
District #	Adel DeSoto Minburn	School #				Add New
	Albert City-Truesdale	School County Code #				Cancel
School Grad	Alburnett Alden					
То	Algona Allamakee Alta-Aurelia Ames Anamosa Androuu	Certificate Students wit ization Provisional Certif	Students with Certificate of icates Exemption Medical Religious	Total Certificates	Students acceptal certifi	s without ble or no icates

School Information School District Des Moines Independent School Name Bergman Academy Brody Middle School Address City Brubaker Elementary School Callanan Middle School District # 1737 School # Add New Capitol View Elementary School Carver Elementary School County Code # Cancel Cattell Elementary School Christ The King School Cowles Elementary School School Grade Information Des Moines Independent Comm School District Downtown School Fast High School Total Enrollment Edmunds Fine Arts Academy of im Provisiona Findley Elementary School Garton Elementary Goodrell Middle School Κ Greenwood Elementary School Hanawalt Elementary Harding Middle School Hiatt Middle School Hillis Elementary School 1 2

Save

Print

3. Select the School Name from the "School Name" dropdown menu.

3

4

5

4. The school's address, district #, school #, and school county code will automatically populate based on the District and School selected.

School Information						
School District Des Moines Independent	School Name	Brubaker Elementary School			~	Save
Address 2900 E 42nd Street	City	Des Moines	Zip Code	50317		Print
District # 1737	School #	0739				Add New
	School County Code #	4 77				Cancel

Holy Family School Holy Trinity School

Hoover High School

Howe Elementary

5. Enter the school's audit results in the first five columns, which include the "Total Enrollment," "Students with Certificate of Immunization," "Students with Provisional Certificates" and "Students with Certificate of Immunization Exemption" for Medical and Religious exemptions.

The "Total Certificates" and "Students without acceptable or no certificates" columns and the "Total" row at the bottom of the page will auto-calculate based on data entered. Only enter data in the grades that pertain to the selected school.

Schoo	ol Inform	ation											
School District Des Moines Independent V School Name Brubaker Elementary School V											Save		
Address	s 2	2900 E 42nd Stree	et		City		Des Moines] Zip (Code	50317		Print
District	# 1	1737			School #		0739]				Add New
					School Cou	nty Code #	77]				Cancel
Schoo	ol Grade	Information											
	Total	l Enrollment	Studen of I	ts with Immuni	Certificate ization	Stude Provision:	ents with al Certificates	Studer Certifi Immur Exen Medical	nts with cate of nization nption Religious	Tota	al Certificates	Studer accept cert	ts without able or no ificates
к	Total	l Enrollment	Studen of I	ts with Immuni	Certificate ization	Stude Provision	ents with al Certificates	Studer Certifi Immur Exen Medical	nts with cate of nization nption Religious	Tota	al Certificates	Studer accept cert	ts without able or no ificates
К 1	Total	l Enrollment	Studen of I 78	ts with Immuni	Certificate ization	Stude Provisiona	ents with al Certificates	Studer Certifi Immur Exen Medical 5	nts with cate of nization Religious 2	Tot:	al Certificates	Studer accept cert	ts without able or no ificates
К 1 2	Total 95 102	l Enrollment	Studen of I 78 97	ts with Immuni	Certificate ization	Stude Provision 10 5	ents with al Certificates	Studer Certifi Immur Exen Medical 5 0	nts with cate of nization ption Religious 2 0	Tot: 95 102	al Certificates	Studer accept cert	ts without able or no ificates
K 1 2 3	Total 95 102 97	I Enrollment	Studen of I 78 97 85	ts with Immuni	Certificate ization	Stude Provisiona 10 5 3	ents with al Certificates	Studer Certifi Immur Exen Medical 5 0 4	nts with cate of nization ption Religious 2 0 5	Tot: 95 102 97	al Certificates	Studer accept cert 0 0 0	ts without able or no ificates

6. After entering the school's audit information, select the "Save" button to submit and save the audit. **Navigating away from this page without selecting "Save" will result in loss of data. Be sure to select save before closing or navigating away from the page. The message "School Audit record successfully added for the school" will appear, and zeroes will populate for grades not completed.

Schoo	ol Information							
School	District Des Moines Indep	endent V School Nar	ne	Brubaker Elei	mentary Scl	nool		✓ Save
Addres	s 2900 E 42nd Stre	et City		Des Moines] Zip C	Code 50317	Print
District	# 1737	School #		0739]		Add New
		School Co	unty Code #	77]		Cancel
Schoo	ol Grade Information							
		School	Audit recor	d successfully	y added for	the schoo	l.	
	Total Enrollment	Students with Certificate of Immunization	Stude Provision	ents with al Certificates	Studer Certifi Immur Exen Medical	nts with cate of nization nption Religious	Total Certificates	Students without acceptable or no certificates
К	0	0	0		0	0	0	0
1	95	78	10		5	2	95	0
2	102	97	5		0	0	102	0
3	97	85	3		4	5	97	0
4	108	102	4		0	0	106	2

7. To complete or enter a new audit, either select the School District and School Name from the dropdown menu or select the "Add New" button, which will reset all the fields on the page.

Note: School Districts should not be used to report audit data with the exception of homeschooled student records maintained at the school district office. If a school district does not maintain home-school records, leave the district blank. IRIS will not allow zeros to be entered.

If multiple schools are located in the same building, please report audit data as the individual schools. Do not use the School District to report these schools.

Scho	ol Information				1
School	District Des Moines Inde	pendent 🗸 School Nar	ne	Brody Middle School Brubaker Elementary School Callanan Middle School	Save
Addres	s 2900 E 42nd Stre	eet City		Capitol View Elementary School Carver Elementary	Print
District	# 1737	School #		Cattell Elementary School Christ The King School	Add New
		School Cou	unty Code #	Cowles Elementary School Des Moines Adventist	Cancel
Scho	ol Grade Information			Des Moines Central Campus High School Des Moines Independent Comm School District	
		School	Audit recor	Downtown School East High School Edmunds Eine Arts Academy	
	Total Enrollment	Students with Certificate of Immunization	Stude Provisiona	Findley Elementary School Garton Elementary Gateway Secondary School Goodrell Middle School Gospel Assembly Christian Academy	s without ble or no ïcates
К	0	0	0	Greenwood Elementary School	
1	95	78	10	Harding Middle School	
2	102	97	5	Hiatt Middle School Hillis Elementary School	
3	97	85	3	Holy Family School Holy Trinity School	
4	108	102	4	Hoover High School	
5	0	0	0	Hovt Middle School	

8. Follow the same steps to complete additional school audits for each school.

Schoo	ol Information										
School	District Des Moines Ind	ependent	School Nar	ne	Cowles Elem	entary Scho	ol			~	Save
Address	6401 College Av	/e	City		Des Moines		Zip C	ode	50324		Print
District	# 1737		School #		0463		j				Add New
			School Cou	inty Code #	77]				Cancel
Schoo	ol Grade Information										
	Total Enrollment	Students of Im	with Certificate munization	Stud Provision	ents with al Certificates	Studer Certifi Immun Exen Medical	nts with cate of nization nption Religious	Тс	otal Certificates	Student accepta certit	s without ble or no ïcates
к	Total Enrollment	Students of Im	with Certificate munization	Stud Provision	ents with al Certificates	Studer Certifi Immun Exem Medical	nts with cate of nization nption Religious	т	otal Certificates	Student accepta certif	s without ble or no ïcates
к 1	Total Enrollment	Students of Imi	with Certificate munization	Stud Provision	ents with al Certificates	Studer Certifi Immun Exem Medical	nts with cate of nization pption Religious	To	otal Certificates	Student accepta certil	s without ble or no ïcates
к 1 2	Total Enrollment	Students of Imi	with Certificate munization	Stud Provision	ents with al Certificates	Studer Certifi Immur Exen Medical	nts with cate of nization nption Religious	To	otal Certificates	Student accepta certif	s without ble or no icates

9. Although all schools and districts can be selected from the menu, IRIS will only return final audit results for School Names with entered data. Schools and districts without audit data should be left blank.

Submitting Child Care Audits

1. Select the "child care audit" link under the School Audits section of the menu panel.



2. Select the county from the "County" dropdown menu.

Facility	Information						
County			Name of Cente	er			
,	Adair	~					
Address	Adams Allamakee		Zip Code				
City	Appanoose Audubon Benton Black Hawk						
Age Gr	Boone Bremer						
	Buchanan Buena Vista Butler Calhoun Carroll Cass		Enroliment	Children with Certificate of Immunization	Children with Provisional Certificates	Childre Certifie Immun Exem Medical	en with cate of ization iption Religious
4 throu	Cedar Cerro Gordo						
6 throu	Cherokee						
12 throu	Clarke						
19 throu	Clay Clayton						
24 moi	Clinton Crawford						
	Dallas Davis						
	Decatur Delaware	~					

3. Select the name of the child care facility from the "Name of Center" dropdown menu.

r dointy mormation		
County Polk V Name of Center	2 P. Tiny Child Day Cit & Decembral	
	2 For II Childrane West II C	\sim
Address Zip Code	A Child's World - 68th St	
a''	Adventure-Life Preschool	
City	All Star Day Care	
	Altoona 8th Street Child Care	
	Altoona Campus Kids Klub-Altoona Elem	
Age Group Information	Altoona Campus Kids Klub-Centennial Site	
Age Group mormation	Altoona Campus Kida Kilub-Clay Elem	
	Altoona Campus Kids Kiub-Delaware Elem	
	Altoona Campus Kus Kub-Willowbrook	
Total Enrollment	Altoona Elementary School PK	
	Altoona Kidsworld Daycare-Preschool Inc	
	Altoona Kidsworld Daycare-Preschool Inc #2	
4 through 5 months	America's Children of Oakmoor	
	Anderson Elementary School PK	
6 through 11 months	Angeli Cristiani Childcare	
12 through 18 months	Ankeny Christian Academy Childcare	
	Ankeny Ciristian Childrate	
19 through 23 months	Annie Tree Children's Center GRD	
24 months and older	Apple Tree Children's Center-JOH	
	Apple Tree Children's Center-URB	
Total	Apple Tree Childrens Center-ANK	
	Apple Tree Childrens Center-ASH	
	Apple Tree Childrens Center-HEA	
Copyright © 1999 - 2019 State of Wisconsin. All rights n	Ashland Ridge Elementary PK	\sim
	Asnworth Road Baptist Church Preschool	

4. The child care facility's address information will populate. If the child care center is not listed, please contact the Iowa Immunization Program at 1-800-831-6293 ext. 4.

Facility	Information				
County	Polk V	Name of Center	All Star Day Care	~	Save
Address	1922 SW 1st St	Zip Code	50315		Print
City	Des Moines				Add New
					Cancel

5. Enter the child care facility's audit results in the first five columns, which include the "Total Enrollment," "Children with Certificate of Immunization," "Children with Provisional Certificates" and "Children with Certificate of Immunization Exemption" for Medical and Religious exemptions.

The "Total Certificates" and "Children without acceptable or no certificates" columns and the "Total" row at the bottom of the page will auto- calculate based on what is entered. Only enter data in the ages that pertain to the selected facility.

Facility Information								
County Polk	✓ Name of Center	All Star Day Care					~	Save
Address 1922 SW 1st S	t Zip Code	50315	7					Print
City Des Moines		L						Add New
								Cancel
Age Group Information	on							
				Childr	en with			
	Total Enrollment	Children with Certificate of Immunization	Children with Provisional Certificates	Certifi Immur Exen Medical	cate of nization nption Religious	Total Certificates	Childrer accepta certif	n without ble or no ïcates
4 through 5 months	Total Enrollment	Children with Certificate of Immunization	Children with Provisional Certificates 2	Certifi Immur Exen Medical	cate of nization nption Religious	Total Certificates	Childrer accepta certif	n without ble or no ficates
4 through 5 months 6 through 11 months	Total Enrollment 23 21	Children with Certificate of Immunization 20 19	Children with Provisional Certificates 2 2	Certifi Immur Exen Medical	cate of nization nption Religious	Total Certificates	Childrer accepta certif 0	n without ble or no ficates
4 through 5 months 6 through 11 months 12 through 18 months	Total Enrollment 23 21 25	Children with Certificate of Immunization 20 19 22	Children with Provisional Certificates 2 2 2	Certifi Immur Exen Medical 0 0	Cate of nization Aption Religious 1 0	Total Certificates 23 21 25	Childrer accepta certif 0 0	n without ble or no ficates
4 through 5 months 6 through 11 months 12 through 18 months 19 through 23 months	Total Enrollment 23 21 25 33	Children with Certificate of Immunization 20 19 22 30	Children with Provisional Certificates 2 2 2 2 2	Certifi Immur Exen Medical 0 0	Cate of nization Religious 1 0 0	Total Certificates 23 21 25 32	Childrer accepta certif 0 0 0 1	n without ble or no ficates
4 through 5 months 6 through 11 months 12 through 18 months 19 through 23 months 24 months and older	Total Enrollment 23 21 25 33 12	Children with Certificate of Immunization 20 19 22 30 12	Children with Provisional Certificates 2 2 2 2 2 0	Certifi Immur Exen Medical 0 0 1 0	Cate of nization ption Religious 1 0 0 0 0	Total Certificates 23 21 25 32 12	Childrer accepta certif 0 0 1 0	n without ble or no ficates

6. After entering the child care facility's audit results, select the "Save" button to submit and save the audit. **Navigating away from this page without selecting "Save" will result in loss of data. Be sure to save before closing or navigating away from the page. The message "Child Care Audit record successfully added for the center" will appear.

Facility Information	on								
County Polk		V Name of Cente	All Star Day Care					~	Save
Address 1922 SW 1	1st St	Zip Code	50315						Print
City Des Moine	IS								Add New
									Cancel
Age Group Inform	nation								
			Child Care Audit	record successfully adde	d for the c	enter.			
	т	otal Enrollment	Children with Certificate of Immunization	Children with Provisional Certificates	Childr Certifi Immur Exen Medical	en with icate of nization nption Religious	Total Certificates	Childrei accepta certif	n without ble or no īcates
4 through 5 month	hs 23		20	2	0	1	23	0	
6 through 11 mont	ths 21		19	2	0	0	21	0	
12 through 18 mon	ths 25		22	2	1	0	25	0	
19 through 23 mon	ths 33		30	2	0	0	32	1	
24 months and old	ier 12		12	0	0	0	12	0	
Total	114		103	8	1	1	113	1	

7. To complete or enter a new audit, either select the county and child care facility from the dropdown menu or select the "Add New" button which will reset all the fields on the page.

	2 B Tiny Child Dev Ctr & Preschool	~	
Facility Information	2 For U Childcare West LLC A Child's World - 68th St Adventure-I life Preschool		
County Polk V Name of Center	All Star Day Care Altoona 8th Street Child Care		Save
Address 1922 SW 1st St Zip Code	Altoona Campus Kids Klub-Altoona Elem Altoona Campus Kids Klub-Centennial Site		Print
City Des Moines	Altoona Campus Kids Klub-Clay Elem Altoona Campus Kids Klub-Delaware Elem		Add New
	Altoona Campus Kids Klub-Four Mile Altoona Campus Kids Klub-Willowbrook		Cancel
Age Group Information	Altoona Elementary School PK Altoona Kidsworld Daycare-Preschool Inc		
	Antoona Kudswordu Jaycare-Préschool inc #2 America's Children of Odkimoor Anderson Elementary School PK		

8. Follow the same steps to complete an audit for the child care facility selected.

County Polk	✓ Name of Cente	Altoona Campus Kids Ki	lub-Altoona Elem				~	Save
Address 301 6th St SW	Zip Code	50009						Print
City Altoona								Add New
								Cancel
Age Group Informatio	on							
				Childr	en with			
	Total Enrollment	Children with Certificate of Immunization	Children with Provisional Certificates	Certifi Immur Exen Medical	cate of nization nption Religious	Total Certificates	Childrer accepta certif	n without ble or no icates
4 through 5 months	Total Enrollment	Children with Certificate of Immunization	Children with Provisional Certificates	Certifi Immur Exen Medical	cate of nization ption Religious	Total Certificates	Childrer accepta certif	n without ble or no icates
4 through 5 months 6 through 11 months	Total Enrollment	Children with Certificate of Immunization	Children with Provisional Certificates	Certifi Immur Exen Medical	cate of nization pption Religious	Total Certificates	Childrer accepta certif	n without ble or no icates
4 through 5 months 6 through 11 months 12 through 18 months	Total Enrollment	Children with Certificate of Immunization	Children with Provisional Certificates	Certifi Immur Exen Medical	cate of nization pption Religious	Total Certificates	Childrer accepta certif	n without ble or no icates
4 through 5 months 6 through 11 months 12 through 18 months 19 through 23 months	Total Enrollment	Children with Certificate of Immunization	Children with Provisional Certificates	Certifi Immur Exen Medical	cate of nization pption Religious	Total Certificates	Childrer accepta certif	n without ble or no icates
4 through 5 months 6 through 11 months 12 through 18 months 19 through 23 months 24 months and older	Total Enrollment	Children with Certificate of Immunization	Children with Provisional Certificates	Certifi Immur Exen Medical	cate of nization Religious	Total Certificates	Childrer accepta certif	n without ble or no icates

9. Although all centers can be selected from the menu, IRIS will only return final audit results for Centers with entered data. Centers without audit data should be left blank.

Viewing, Editing, and Deleting Audits – Audit Lists

 To view or edit completed audits, select the "audit lists" under the School Audits section.
 School Audits school audit

child care audit audit lists

 All of the audits completed by the organization will be listed. Audits can be deleted by selecting the delete button. Audits cannot be deleted within the individual school or child care data entry pages. Audits can be edited or updated by selecting the blue link for the school or child care facility and resaving the edited information.

Audit List				
School/Facility Name	Last Updated Date	Audit Type	School District	Delete
All Star Day Care	08/21/2019	Child Care		Delete
Brubaker Elementary School	08/21/2019	School	Des Moines Independent	Delete

3. If audits are edited, select "Save". ****Navigating away from this page without selecting "Save"** will result in loss of data.

Facility Information								
County Polk	✓ Name of Cente	All Star Day Care					~	Save
			_					
Address 1922 SW 1st St	Zip Code	50315						Print
City Des Moines								Add New
								Cancel
Age Group Information	n							
	Total Enrollment	Children with Certificate of Immunization	Children with Provisional Certificates	Childr Certifi Immur Exen	en with cate of nization nption	Total Certificates	Childrer accepta certif	n without ble or no icates
4 through 5 months	23	20	2		1	23	0	
C through 01 months	24	40	2			24		
6 through 11 months	21	19	2	0		21	0	
12 through 18 months	25	22	2	1	0	25	0	
19 through 23 months	33	30	2	0	0	32	1	
24 months and older	12	12	0	0	0	12	0	
Total	114	103	8	1	1	113	1	

Reviewing Final Data - Audit Reports

1. To generate an audit report in IRIS, select the "audit report" link under the School Audits section. LPHA partners should use the report functionality to review entered data.



2. The report will default to display the total enrollment numbers of all completed audits for the county during the current school year.

			Audit Ty	pe :	School			*							
			Ye	ear :	2018-19			-							
			Group	By :	Organi	zation		Public/	Private		Grad	e 🗌			
			Fil	ter :			-		,	•			-		
							Sub	mit							
What	would you	like to	do with th	is repo	rt?										
				Dis	play as a f	PDF			<u>Ex</u>	port as	a Spreads	heet			
State	County	Year	Total Enrolled	Immu Certi	unization ficates	Prov Certi	visional ificates	Me Ex	edical empt	Rel Ex	ligious empt	Tota Certi	al Valid ficates	Inval Certi	id or No ficates
Name	Name		Total	Total	Percent	Total	Percent	Total	Percent	Total	Percent	Total	Percent	Total	Percent
IA	Plymouth	2018	4715	4591	97.37	28	0.59	9	0.19	67	1.42	4695	99.58	20	0.42

3. The report allows users to filter the audit results by Organization, Public/Private schools, or by Grade. To filter a report by all organizations, select the Organization checkmark box and select Submit. The report will display the total by school for all completed audits in the county.

			Aud	lit Typ	e: Sch	lool			•								
				Yea	ar: 201	18-19			•								
			Gr	oup B	y: Or	rganiza	tion 🗹	Pu	iblic/Priva	ate 🗆		Grade					
				Filte	er:		*			Ŧ			Ψ.				
								Submi	t								
What	Submit																
					<u>Display as</u>	a PDF					Export as	a Sprea	<u>idsheet</u>				
State	County	Organiza	ation	Year	<u>Display as</u> Total Enrolled	a PDF Immu Certi	inization ficates	Prov Certi	/isional ficates	Me	Export as a edical empt	a Sprea Rel Ex	idsheet ligious empt	Tota Certi	al Valid ficates	Inval Certi	lid or No ificates
State Name	County Name	Organiza Name	ation District	Year	Display as Total Enrolled Total	a PDF Immu Certi Total	inization ficates Percent	Prov Certi Total	visional ficates Percent	Me Ex Total	Export as edical empt Percent	a Sprea Rel Ex Total	ligious empt Percent	Tota Certi Total	al Valid ficates Percent	Inval Certi Total	id or No ificates Percent
State Name	County Name Plymouth	Organiza Name Akron Westfield Elementary School	ation District 0063	Year 2018	Display as Total Enrolled Total 257	Immu Certi Total	Percent 98.83	Prov Certi Total	visional ficates Percent 0.39	Me Ex Total	Export as a sedical empt Percent 0.39	Rel Ex Total	ligious empt Percent 0.39	Tota Certi Total 257	al Valid ficates Percent 100.0	Inval Certi Total	id or No ificates Percent 0.0

4. To filter a report by a specific organization, select the Organization checkmark box and select the organization name from the dropdown menu and select Submit. Although all schools can be selected from the menu, IRIS will only return results for the audits completed in the county.

			Δ	udit T	ine · S	School			-								
			~		ype.	, on o or			· ·								
				Y	ear: 2	018-19			-								
			(Group	By :	Organi	ization 🗹		Public/Pr	ivate		Grad	de 🗆				
				Fi	Iter :	kron W	/estfi 🦷	-			•		*				
								Sub	omit								
What	would you	like to do	with this	report	?												
					<u>Display</u>	as a Pl	<u>DF</u>				Export as	s a Spre	eadsheet				
State	County	Organi	ization	Year	Total Enrolled	Immu Certi	unization ificates	Prov Certi	visional ificates	M Ex	edical empt	Rel Ex	ligious empt	Tota Certi	al Valid ificates	Inval Certi	id or No ficates
Name	Name	Name	District		Total	Total	Percent	Total	Percent	Total	Percent	Total	Percent	Total	Percent	Total	Percent
IA	Plymouth	Akron Westfield Middle School	0063	2018	147	146	99.32	0	0.0	0	0.0	1	0.68	147	100.0	0	0.0

5. To filter a report by public or private schools, select the Public/Private checkmark box and select either Private or Public from the dropdown menu and select Submit.

			Audit Ty	pe :	School			-							
			Ye	ear :	2018-19			*							
			Group	By :	Organi	zation		Public/	Private	<	Grad	e 🗆			
			Fil	ter :			-	private	,	•			-		
							Sub	mit							
What	would you	like to	do with th	is repo	rt?										
				Dis	play as a F	PDF			Ex	port as	a Spreads	heet			
State	County	Year	Total Enrolled	Immu Certi	unization ificates	Prov Certi	visional ificates	M Ex	edical empt	Rel Ex	ligious empt	Tot Certi	al Valid ificates	Inval Certi	id or No ficates
Name	Name		Total	Total	Percent	Total	Percent	Total	Percent	Total	Percent	Total	Percent	Total	Percent
IA	Plymouth	2018	662	627	94.71	0	0.0	3	0.45	21	3.17	651	98.34	11	1.66

6. To filter a report by all grades, select the Grade checkmark box and select Submit. The report will display the total by grade for all completed audits in the county.

			Au	dit Type	Sc	hool		Ŧ								
				Year	20	18-19		Ŧ								
			G	roup By	: o	rganizatio	on 🗌	Pub	lic/Priv	ate 🗌		Grade	Z			
				Filter	:		~			~			*			
							[Submit]							
What	would you	like to d	o with	this report	?											
				<u>[</u>	Display :	<u>as a PDF</u>				Expo	rt as a S	Spreadshe	<u>et</u>			
State	County	Grade	Year	Total Enrolled	Immu Certi	inization ficates	Prov Certi	/isional ficates	Me	edical empt	Rel	ligious empt	Tota Certi	al Valid ificates	Inval Certi	id or No ficates
Name	Name			Total	Total	Percent	Total	Percent	Total	Percent	Total	Percent	Total	Percent	Total	Percent
IA	Plymouth	HS	2018	6	5	83.33	0	0.0	0	0.0	1	16.67	6	100.0	0	0.0
IA	Plymouth	К	2018	339	324	95.58	8	2.36	0	0.0	5	1.47	337	99.41	2	0.59
IA	Plymouth	1	2018	367	358	97.55	2	0.54	0	0.0	5	1.36	365	99.46	2	0.54
IA	Plymouth	2	2018	328	322	98.17	2	0.61	1	0.3	2	0.61	327	99.7	1	0.3

7. To filter a report by a specific grade, select the Grade checkmark box and select the number grade from the dropdown menu and select Submit.

			Au	dit Type	Sc	hool		-								
				Year	20	18-19		-								
			G	roup By	: 0	rganizati	on 🗌	Pub	lic/Priv	vate 🗌		Grade	✓			
				Filter	:		*			-	4		*			
							[Submit]							
What	would you	like to d	o with	this repor	?											
				[Display a	as a PDF				<u>Expo</u>	rt as a S	Spreadshe	<u>et</u>			
State	County	Grade	Year	Total Enrolled	Immu Certi	inization ficates	Prov Certi	visional ificates	M	edical cempt	Rel Ex	ligious empt	Tota Certi	al Valid ficates	Inval Certi	id or No ficates
Name	Name			Total	Total	Percent	Total	Percent	Total	Percent	Total	Percent	Total	Percent	Total	Percent
IA	Plymouth	4	2018	364	358	98.35	1	0.27	2	0.55	3	0.82	364	100.0	0	0.0

8. More than one filter can be selected for an audit report. A report can be generated by selecting multiple filters and the results will display.

				Audit	Туре :	Schoo	I		Ŧ									
					Year	2018-1	19		-									
				Grou	p By :	Orga	nizatio	on 🗹	Publ	ic/Private		Gr	ade 🔽					
					ilter :	:		-			-	4		-				
								S	ubmit									
What	would you	like to do w	ith this re	port?														
					Dis	<u>play as a F</u>	<u>PDF</u>				E	xport as a	Spread	sheet				
State	County	Organiz	zation	Grade	Year	Total Enrolled	Immu Certi	unization ificates	Prov Certi	visional ificates	M Ex	edical empt	Rel Ex	ligious empt	Tota Certi	al Valid ficates	Inval Certi	id or No ificates
Name	Name	Name	District			Total	Total	Percent	Total	Percent	Total	Percent	Total	Percent	Total	Percent	Total	Percent
IA	Plymouth	Akron Westfield Elementary School	0063	4	2018	48	48	100.0	0	0.0	0	0.0	0	0.0	48	100.0	0	0.0
IA	Plymouth	Clark Elementary School	3600	4	2018	53	51	96.23	1	1.89	1	1.89	0	0.0	53	100.0	0	0.0

9. The results of the report can also be exported in a PDF or Excel spreadsheet by selecting on the appropriate link.

What v	would you	like to do w	ith this re	eport?—														
					Dis	play as a F	<u>PDF</u>				E	xport as a	Spread	sheet				
State	State County Organization Grade Year Total Enrolled Immunization Certificates Provisional Certificates Medical Exempt Religious Exempt Total Valid Exempt Invalid or N Certificates Name Name District Total Procent Total Percent Total														id or No ificates			
Name	Name	Name	District			Total	Total	Percent	Total	Percent	Total	Percent	Total	Percent	Total	Percent	Total	Percent
IA	Plymouth	Akron Westfield Elementary School	0063	4	2018	48	48	100.0	0	0.0	0	0.0	0	0.0	48	100.0	0	0.0
IA	Plymouth	Clark Elementary School	3600	4	2018	53	51	96.23	1	1.89	1	1.89	0	0.0	53	100.0	0	0.0

Summary by County Report – Summary - County

1. To generate a summary county report in IRIS, select the "summary-county" link under the School Audits section.



2. To generate the county child care summary, select the county from the dropdown menu and select Submit. Please note only counties the provider has completed audits for will display from the dropdown menu.

County: Plymouth	 Image: A set of the set of the					Submit
Year Audit Total Enrollment	Immunization Certificates	Provisionals	Medical Exemption	Religious Exemption	Total with Valid Certificates	Invalid or No Certificates
Number	Number Percent	Number Percent	Number Percent	Number Percent	Number Percent	Number Percent

3. A summary of child care audits in the county will display.

County: Plymouth V Submit														
Year Audit	Total Enrollment	Total Immunization		Provisionals		Medical Exemption		Religious Exemption		Total with Valid Certificates		Invalid or No Certificates		
	Number	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	
2018-19	852	800	93.9	4	0.47	0	0.0	12	1.41	816	95.77	36	4.23	
2017-18	822	786	95.62	4	0.49	0	0.0	5	0.61	795	96.72	27	3.28	

4. To generate the Kindergarten through 12th Grade summary, select the county and school district from the dropdown menus and select Submit. Please note only counties the provider has completed audits for will display from the dropdown menu.

Kindergarten through 12th Grade Immunization Audits													
School Cou	nty: Plym	nouth 🗸	S	School District:			tfield				Submit		
Year Audit	Total Enrolimen	Immun t Certif	ization icates	Provis	ionals	N Exe	Le Mars emption	Exem	jious iption	Total wi Certifi	th Valid icates	Invalid or I Certificate	No es
	Number	Number	Percent	Number	Percent	Numb	er Percent	Number	Percent	Number	Percent	Number Per	cent

5. A summary of students Kindergarten through 12th Grade will display.

Kindergarten through 12th Grade Immunization Audits

School Cou	inty: Plymo	outh 🗸	'	School District: Hinton V							Submit			
Year Audit	Total Immunization Enrollment Certificates		Provisionals		Medical Exemption		Religious Exemption		Total with Valid Certificates		Invalid or No Certificates			
	Number	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	Number	Percent	
2018-19	724	719	99.31	1	0.14	0	0.0	4	0.55	724	100.0	0	0.0	
2017-18	745	738	99.06	1	0.13	1	0.13	5	0.67	745	100.0	0	0.0	